

Laura Campion

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Summary

Driven university graduate with Bachelor of Arts in English with an emphasis in Professional Writing. Knowledgeable in Adobe InDesign, Microsoft Publisher, and several research and writing methods. Efficient, detail-oriented individual looking to use writing and design skills to help a company reach their goals.

Education

BACHELOR OF ARTS | GRAND CANYON UNIVERSITY | GPA: 4.0

APRIL 2022

- Major: English with an Emphasis in Professional Writing
- Related coursework: Journalism, Grant Writing, Creative Writing, Technical Writing

ASSOCIATE OF ARTS | SAN JOAQUIN DELTA COLLEGE | GPA: 4.0

DECEMBER 2019

- Major: Interdisciplinary Studies: Arts, Humanities, and Social Sciences

Skills & Abilities

PROBLEM SOLVING

- Combine patience, determination, and persistence to troubleshoot client issues
- Skilled at evaluating options and generating solutions

COMMUNICATION

- Excellent written and verbal communication skills for various groups and styles

LEADERSHIP

- Served as a life leader for Grand Canyon University (2021-2022), which allowed me to create intentional connections with residents and lead them in a small group each week.

Experience

ONLINE STUDENT WRITING TUTOR | GRAND CANYON EDUCATION

2020 - PRESENT

- Engage one-on-one with undergraduate and graduate students to provide educational experience focusing on fundamental concepts and writing resources, rather than aiding students to complete specific assignments
- Train new tutors to effectively maintain high level of customer satisfaction by establishing relationships with clientele

ADMINISTRATIVE ASSISTANT | TLC DENTAL CARE

2020

- Coordinated patient care through effective scheduling and fielding calls
- Maintained production and collections
- Designed hand-outs and brochures to increase sales and patient understanding

EMBEDDED MATH TUTOR | SAN JOAQUIN DELTA COLLEGE

2019-2020

AVID STUDENT TUTOR | LODI UNIFIED SCHOOL DISTRICT

2018-2019

- Facilitated discussions related to points of confusion in core academic subjects